



Annual General Meeting / Pontiac Artists' Association
Saturday, December 1st, 2018, 2:00 pm
Stone School, Portage-du-Fort, QC

MINUTES

Present: Louise Guay (President); Marcel Renaud (Vice-president); Christopher Seifried (Treasurer); Nicole Lavigne (Secretary); Sean Kerr (Director); Dale Shutt; Fred Ryan; Claire Taillefer; France Morissette Lamarche; Basil Tanguay; Cheryl Dolan.

1. Opening of meeting and welcome by the President

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2. Approval of the agenda

Reading of proposed agenda.

Acceptance moved by France Morissette Lamarche, seconded by Claire Taillefer.

All in favour. Carried

3. Adoption of minutes of Annual General Meeting of November 26th 2017

Members are invited to review the Minutes of the meeting.

Dale Shutt moved to accept the minutes as tabled. Marcel Renaud seconded this proposal.

All in favour. Carried.

4. Annual Reports of PAA committees:

a. President (Louise Guay);

b. Stone School Gallery (Dale Shutt);

c. Pontiac Artists' Studio Tour (Cheryl Dolan);

d. Pontiac School of the Arts (France Morissette Lamarche);

e. Artists' Residency Project (Sean Kerr).

Annual reports were presented by representatives of the committees or their spokespersons.

Dale Shutt moved to accept the reports, seconded by Cheryl Dolan.

All in favour. Carried.

5. Financial report

Christopher Seifried presented the financial report prepared by Peter Smith, the Association's accountant. He reviewed the various statements including the Receipts and Disbursements, the Financial Position and the Changes in Net Assets, and answered questions from members. Given the amount of current assets, some members proposed to develop special projects in the new year that could allow to pay fees to participating artists or to purchase equipment that could be loaned to or leased by PAA members. A certain amount of uncertainty is linked to the expenses associated with the new lease signed with

the new owner of the Stone School which is the MRC Pontiac, and the potential upcoming variations associated in particular to hydro costs.

Christopher concluded by stressing the excellent work done by Gabrielle Dupuis, a very competent and devoted volunteer in bookkeeping without whom the work could not be done. On behalf of the Board and all PAA members, he thanked her for the many years she has helped us with our financial operations.

Christopher Seifried moved that the membership accept the financial report as presented, seconded by France Morissette Lamarche.
All in favour. Carried.

6. Budget for 2018-2019

The proposed budget for 2018-2019 was presented by Christopher Seifried. He reviewed the main changes between the amounts budgeted for the last year ending August 31, 2018, the actual amounts received or spent, and finally the budget estimate for the current year which goes until August 31, 2019.

Christopher Seifried moved that the membership accept the budget for 2018-2019 as presented, seconded by Cheryl Dolan.
All in favour. Carried.

In the question period that followed, some members reiterated the proposals identified in the previous item as well as the possibility to offer a free course to those who are registered to one activity to encourage participation, as well as the organization of an annual activity to celebrate Volunteer involvement in the PAA. Members are encouraged to bring these proposals to the attention of the new Board who will be elected later today.

7. Appointment of Auditor for 2018-2019

It was moved by Cheryl Dolan, seconded by Dale Shutt, that no auditor be appointed for fiscal year 2018-2019.
All in favour. Carried.

8. Break / Volunteer sign up

Before inviting members to take a break and discuss their interest in volunteering with various projects of the PAA, Louise Guay informed them that three of the five current Board members would not be seeking renewal of their mandate. They are Nicole Lavigne, Marcel Renaud and Sean Kerr. She thanked them for their valuable contribution and present them with a small memento of the PAA members 'gratitude.



9. Naming of a president and secretary of election

Dale Shutt was named president of the election and Fred Ryan, secretary. Dale reviewed the process for the election of Board members and provided brief descriptions of the different roles. The following accepted their nominations: Christopher Seifried, Claire Taillefer, Louise Guay, Cheryl Dolan, and a provisional acceptance by email by Linda Girard which will be confirmed in person by other Board members as soon as possible.

10. Election of Board of Directors

The following members were elected: Louise Guay, Christopher Seifried, Claire Taillefer, Cheryl Dolan and Linda Girard (acceptance to be confirmed asap).

11. Question period

Louise Guay provided more detailed information on the contribution of *Culture Outaouais* and *Articopez* to the activities of the Association over the last year.

Sean Kerr provided feedback on the *ArtSocial* activity, a new initiative launched last year. This once-a-month weekend gathering at the School provided a “no rules” exchange activities among PAA members in a social context. It was very popular in the spring months and could act as a “Season’s kick off” to encourage participation in the various PAA activities. The summer meetings were less popular as most people are too busy and the School is too cold to be used in the winter months.

Sean Kerr updated members on the activities of the *Pontiac and Ottawa Valley Writers’ Circle* (POVWC) and confirmed that this is a dynamic group interested in contributing to the future of the PAA.

12. Close of meeting

Close of meeting was proposed by Sean Kerr, seconded by Dale Shutt. All in favour. Carried. The meeting was closed at 3:35 pm.