



APPLICATION TO TEACH
Pontiac School of the Arts (PSOTA)
28 Mill Street, Portage-du-Fort (Québec)

Please provide all the information requested and submit by email to artschool@artpontiac.com

1. Contact Information:

- First, Last Name
- Mailing address
- Email
- Telephone number(s), and,
- Web site and social media addresses, if applicable.

2. Language of instruction. Offering in both French and English is an asset.

3. Previous Experience: Is the proposed course or workshop a:

- repeat of what you have taught previously at PSOTA;
- continuation or a new course; or
- new course.

4. Scheduling: Do you have a **season preference** - summer, spring, fall, or any time?

5. Duration: What is the length of your course in terms of days (1 to 5), given we limit instruction to 6 hours per day?

6. Online Courses: If it is an on line course, please specify the hours per day and number of days.

7. Title and Course Description: Please provide a Title for your course, including what the student can expect to learn from your course.

8. Course Outline: For marketing purposes, please include a maximum 100-word overview of your course which includes:

- title

- objectives;
- learning activities; student level / proficiency required; and,
- maximum number of students.

9. **Teaching Experience** Please provide your current **C.V.** (a *resume of your art and teaching activities*)

10. **Samples of your Work:** Please include 2 high resolution JPEG images for marketing purposes. Please save your JPEG files using your full Name, Medium and Title:



Jane Doe - Acrylics - Red Flowers

11. **Compensation** Instructors are paid at an hourly rate which varies according to the number of students registered:

- \$28/hr. for 5 students and less;
- \$32/hr. for 6-10 students; and,
- \$36/hr. for 11 plus.

12. **Course Materials** Please provide list of materials required by students. If you will supply materials please provide a list and the cost per student.

13. **Membership in artPontiac:** All Instructors must be current Members of the Pontiac Artists' Association (artPontiac). You may become a Member, or renew your membership online www.artpontiac.com.

The Deadline for Applications to Teach is **March 1, 2023.**

Feel free to contact us if you have any questions about completing the form or any other aspect of the School, programme or facilities at artschool@artpontiac.com.

Thank you for your interest and for taking the time to contribute to art education!